

JOB DESCRIPTION

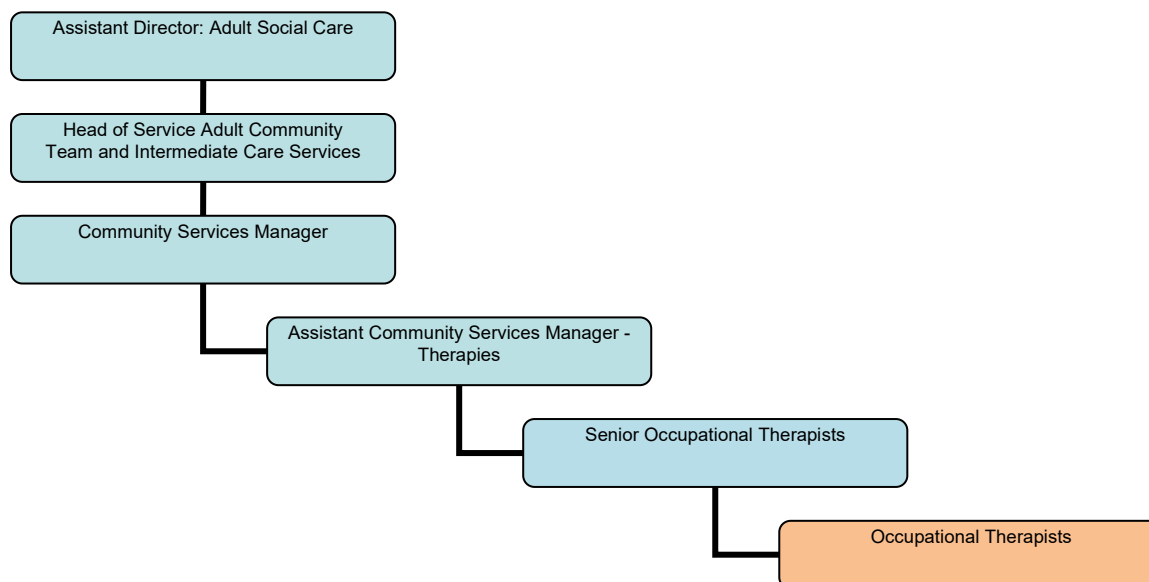


Job Title	Occupational Therapist		
Salary	£29,577 - £33,782 plus London Weighting and car allowance		
Directorate:	People	Section/Location:	ACT/Time Square
Grade/Salary Range:	BG-G	Work style:	Free

Key Objectives of the role

- To work as an Occupational Therapist in our Gateway (duty) service as part of the Adult Community Team. This is made up of support coordinators, social workers, OTs and managers.
- To follow the Occupational Therapy Process to assess and provide interventions for the people of Bracknell Forest and meet their needs to maximise choice, control and independence.
- To carry out Manual Handling Risk Assessments and Manual Handling plans for urgent cases

Designation of post and position within departmental structure



Daily and monthly responsibilities

- To work with people to identify their needs and undertake comprehensive assessments of adults with disabilities. To work with those with diverse or complex presentations in a way that maximises independence, choice and control that are Care Act compliant and cost effective.
- Responsible for own caseload, working collaboratively with those in the People

Directorate

- To be an autonomous practitioner and accountable for all aspects of your work, including management of individuals in your care and your own supervision and appraisal.
- To assess for, plan and provide interventions around manual handling, seating, and small aids/adaptations.
- Document all work abiding by local policies & procedures
- To take responsibility for own learning, including mandatory and suggested training, and the training of OT students
- To participate in mentoring/ coaching for staff
- To take an active part in Team Meetings and other meetings to which you may be invited.

Scope of role

We have a supportive team environment that offers opportunities to work flexibly to allow for that important work life balance.

We are looking for resilient practitioners who can manage the demands of the service and prioritise their work effectively. The role requires applicants who are confident decision makers and who can stay calm under pressure.

All employees have a responsibility for safeguarding and promoting independence and wellbeing

We are looking for applicants who have had experience of manual handling situations as a qualified Occupational Therapist.

Such other duties as may from time to time be necessary, compatible with the nature of the post. It should be noted that the above list of main duties and responsibilities is not necessarily a complete statement of the final duties of the post. It is intended to give an overall view of the position and should be taken as guidance only.

PERSON SPECIFICATION



KEY CRITERIA	REQUIRED	PREFERRED
Skills and qualifications	<p>Recognised Occupational Therapist qualification and registered with professional body the HCPC.</p> <p>Up to date knowledge and training in manual handling practices</p>	2 years post qualified experience
Competence Summary (Knowledge, abilities, skills, experience)	<p>Understanding of and commitment to the requirements of safeguarding of vulnerable adults and promoting their welfare.</p> <p>Knowledge of the relevant legislative framework and national policies</p> <p>Commitment to person-centred values, and knowledge of how to translate into practice</p> <p>Ability to communicate effectively with a wide range of people in a wide range of circumstances</p> <p>Empathetic and respectful of diversity</p> <p>IT skills: - Microsoft Office 365</p> <p>Excellent report-writing skills</p> <p>Ability to prioritise and organise workload</p>	
Work-related Personal Requirements	<p>The post holder must hold a full UK driving licence (or valid equivalent). Non-UK licences must be converted to UK licences in the first six months of employment.</p> <p>Flexibility</p> <p>Ability to take responsibility and accept accountability at appropriate level</p> <p>Motivated and person-centred values</p> <p>Must work well as a team member, and alone.</p>	
Other Work Requirements	<p>A satisfactory enhanced Disclosure and Barring Service check.</p> <p>The ability to converse easily with members of the public and respond effectively to questions in spoken English.</p>	

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Other Work Requirements

This post is exempt from the Rehabilitation of Offenders Act 1974

Role models and demonstrates the Council's values and behaviours

