

Person Specification

Department: Community Wellbeing
 Job Title: Climate Change and Sustainability Manager
 Prepared by:
 Date: September 2020

ESSENTIAL	DESIRABLE	MEANS OF TESTING
<p><u>Education</u></p> <p>GCSE or equivalent in Maths and English</p>	<p>Graduate in an Environmental Science or an equivalent specialism</p> <p>Membership of a relevant recognised professional body</p>	<p>Application Form / Interview</p>
<p><u>Experience</u></p> <p>Experience and a track record in environmental management</p> <p>Financial planning and budget management</p> <p>Successful record in project management</p> <p>Assembling and leading multi-disciplinary teams</p> <p>Providing advice and support to bodies both internal and external</p>	<p>A demonstrable track record of leading successful carbon reduction projects</p> <p>Experience of working with Members and in the public sector/Local Government environment</p> <p>Establishing and delivering partnership and service priorities/targets</p>	<p>Application Form / Interview</p>
<p><u>Abilities</u></p> <p>A high level of specialist knowledge of low carbon technologies, energy efficiency, carbon offsetting and related legislation</p> <p>Analytical and an ability to critically appraise complex proposals to reach a balanced conclusion.</p> <p>Highly skilled written and verbal communicator with the ability to make complex information understandable for a</p>	<p>Well organised with proven creative and pragmatic problem-solving skills and ability</p>	<p>Application Form / Interview</p>

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<p>range of audiences</p> <p>Ability to identify and understand complex strategic issues and translate them into effective organisational strategies for operational delivery</p> <p>Able to establish strong positive relationships with Councillors, partners and staff, that commands professional confidence, builds trust and enables effective delivery of plans</p> <p>High level of IT ability</p>		
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<p><u>Motivation</u></p> <p>Willingness and ability to maintain an up to date knowledge of developments in Climate Change and carbon reduction initiatives</p> <p>Passionate about making a difference through environmental change</p> <p>Committed to ensuring effective engagement with partners, communities and staff to deliver environmental improvement</p>	<p>Creative and innovative with a 'can do' attitude in order to provide effective leadership and direction</p> <p>Willingness for ongoing self-development and to develop the role</p>	<p>Application Form / Interview</p>
<p><u>Personality</u></p> <p>Good judgement, strong analytical skills and the ability to use data and information intelligently and innovatively</p>		<p>Application Form / Interview</p>

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<p>Strong inter-personal and communication skills, including the ability to consult, negotiate, persuade, motivate and influence others</p> <p>Able to demonstrate a high level of personal resilience and focus to ensure the Climate Change Action Plan is delivered</p> <p>Flexible</p>		
<p><u>Circumstances</u></p> <p>Due to the pandemic the postholder may temporarily be required to work from home. At present staff may work in a council building one day a week.</p> <p>Occasional weekend working</p>		<p>Interview</p>
<p><u>Health and Safety</u></p> <p>Does this post involve working with VDU's?</p> <p>Any manual handling involved?</p> <p>Any other H&S issues to be considered?</p>	<p>Yes</p> <p>No</p> <p>Lone working: infrequent.</p>	