

Technology Enabled Care (TEC) Lead - Adult Social Care

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Job Description

Job Title Technology Enabled Care (TEC) Lead

Location Reading Adult Services

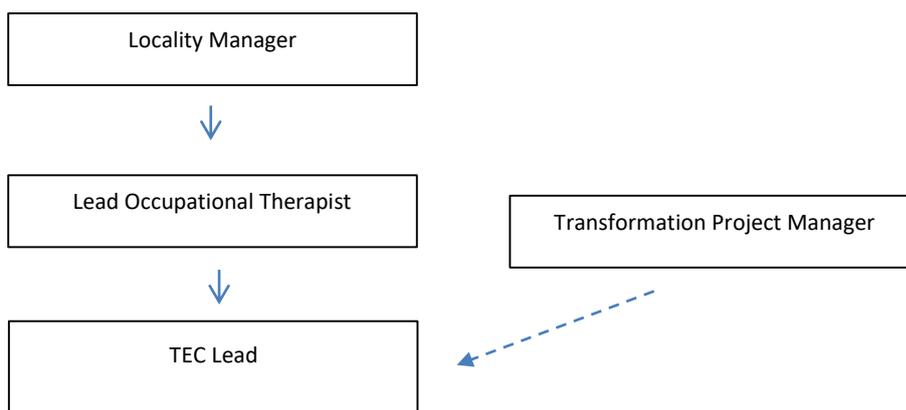
Grade/Salary Range RG5m SCP 22 to SCP 28 with gateway at SCP 26

Service/Directorate Adult Social Care and Health Services

Job Purpose

1. To assist with the development and delivery of the strategic vision of Technology Enabled Care (TEC) provision for Reading Borough Council (RBC). Furthermore, to provide operational support to the relevant Transformation Project Manager, ensuring that all elements of the TEC project are successfully delivered.
2. To promote the 'TEC First' principle and provide flexible and creative solutions to meet people's need that will increase their independence and reduce dependence on care support.
3. To support colleagues with realisation of the potential benefits of TEC for enhancing the quality of life, safety and autonomy of service users.
4. To ensure that TEC provision meets the changing needs and demands of Reading's residents, whilst fulfilling the department's objectives in line with legislation.

Designation of Post and Position within Departmental Structure



Main Duties and Responsibilities

1. To lead the development of a sustainable TEC offer for RBC that is innovative, cost-effective and meets the future needs of the organisation and community.

2. To manage the operational delivery of RBC's TEC vision by providing professional advice, guidance and leadership to teams and management across adult social care services.
3. To manage an outcomes review framework that demonstrates the benefits of TEC and the impact on Reading residents.
4. To create TEC policies and practice guidance and ensure that it is accessible to all staff.
5. To develop and deliver TEC training that informs colleagues of the availability, accessibility and benefits of TEC.
6. To design, implement, oversee and report on TEC projects that will contribute to individual and organisational outcomes. This will include robust collection and analysis of data.
7. To lead on joint working in relation to TEC across partners such as Health and Brighter Futures for Children and resolve barriers to increasing the use of TEC.
8. To keep up-to-date with knowledge and developments relating to TEC be it local, national or international and share with colleagues.
9. To actively seek opportunities and where possible apply for any appropriate innovation or practice development grants to support service advancement.
10. To ensure record keeping is clear, accurate and timely and in accordance with RBC's policies and procedures.
11. To attend and participate in internal and external meetings and feedback outcomes accordingly.
12. To attend all mandatory and TEC-specific training.
13. To manage workload effectively, be accountable to the Lead OT and to participate in regular supervision, training and team meetings.

Progression Criteria to move to spine point 26

1. Demonstrate significant ability to apply the Care Act 2014 in practice, including evidence of consistently applying a strengths-based approach.
2. Apply newly acquired knowledge relevant to TEC and adult social care and evidence how this benefits customers.

Scope of Job (Budgetary/Resource Control/Impact)

1. The role does not have any direct budgetary responsibility, however has a contribution to budget management particularly in relation to project work.
2. Significant impact on ensuring the delivery of the quality agenda.

Special/Other Requirements/Responsibilities of this Post

Level of DBS check required for this post *Standard

If *Enhanced, does the post require a check against the list of people barred from working with vulnerable adults? N/A

<i>If *Enhanced, does the post require a check against the list of people barred from working with children?</i>	N/A
<i>What other security/safer recruitment clearances are required for this post? (excluding standard identity/work permit/education qualification checks)</i>	N/A
<i>Is this post “politically restricted”?</i>	NO
<i>Responsibility for Health & Safety:</i>	LEVEL 1
<i>Please specify responsibility for implementing the Council’s risk management strategy as it applies to the service, ensuring risks to service delivery and specific projects or initiatives are recognised and that actions are taken and monitored to mitigate risks identified</i>	N/A
<i>Please specify any other Statutory Duties and/or responsibilities of this post not already covered in the “Main Duties & Responsibilities” above</i>	N/A

Person Specification

Qualifications/Education/Training

1. GCSE grade C or above in English and Mathematics or equivalent.

Experience

1. Knowledge of the range of daily living equipment used by people with care and support needs.
2. Interest in TEC and its potential across social care and health.

Skills, Abilities & Competencies

1. Motivation and enthusiasm to shape the development of TEC in Reading.
2. Excellent written and verbal communication skills: the ability to communicate, negotiate with and motivate colleagues and partners at all levels to achieve a shared goal.
3. The ability to work autonomously, use own initiative alongside dealing with challenging situations effectively and seek advice when necessary.
4. The ability to implement the principles of best value and to identify the most cost-effective solutions.
5. The ability to be clear on expectations of quality services and ensure delivery accordingly.
6. The ability to independently interpret and analyse varied information or situations and to produce solutions.
7. The ability to operate our electronic social care system (Mosaic) and to use an electronic calendar, word processing and spreadsheets.
8. The ability to work within a legislative framework and to follow policies and procedures.
9. To be flexible with working hours during periods of high work pressure e.g. in supporting an emergency incident.

Specific Working Requirements

1. To contribute to the provision of a service 7 days a week if required.
2. Ability to travel with use of a car is desirable.