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Educational Psychologist

Directorate: Children's Services


Service: Educational Psychology Team, SEND Support Service

Grade: CBC EP scale (8-11) plus the eligibility for SPAs.

Date Prepared: November 2019

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Job title: Educational Psychologist

Reports to: Principal Educational Psychologist and Head of SEND Service.

Job purpose

To deliver a service to schools, early years settings, families, young people, the community and Local Authority using strategies and techniques that are grounded in applied psychological and educational theory and principles in order to maximise the achievement of all young people and to promote inclusion.

To provide Psychological advice as part of the statutory assessment of children and young people with special educational needs under the 1996 Education Act.

To support internal review and evaluation processes within the Local Authority.

To participate in personal and service professional development activities in order to enhance the expertise and the ability of the post holder to contribute to the work of the Service.

Main accountabilities

To deliver a service to schools, early years settings, families, young people, the community and Local Authority using strategies and techniques that are grounded in applied psychological and educational theory and principles in order to maximise the achievement of all young people and to promote inclusion.

1. To affect change within individuals and groups through the application of psychological knowledge, theories and processes.
 - 1.1 To promote organisational change within early years settings and schools, in the interests of raising achievement and the emotional well-being of children and young people.
 - 1.2. To work collaboratively with others to ensure smooth transitions for vulnerable pupils.
 - 1.3. To support schools in meeting the Department for Education and Local Authority targets in raising pupil attainment, reducing the number of Special Educational Needs (SEN) statements and exclusions.
 - 1.4. To work jointly with other services to promote emotional health and well-being and raise the educational outcomes for all pupils, paying particular attention to vulnerable groups, such as children in public care or from an ethnic minority
 - 1.5. To work in collaboration with other Local Authority services to provide professional development and training for a range of others.
2. To provide psychological advice as part of the statutory assessment of children and young people with special educational needs under the 1996 Education Act.
 - 2.1 To ensure psychological advice is provided to the Local Authority within the statutory timeframes and following service guidelines.
3. To contribute to internal review and evaluation processes within the Local Authority.
 - 3.1. To provide innovative research and on-going project work on behalf of the Local Authority, other services and schools.
4. To participate in personal and service professional development activities which will enhance expertise and the ability of the post-holder to contribute to the work of the Service.
 - 4.1. To engage in Personal Development Reviews and supervision provided within the Service.

4.2. To undertake training consistent with developing skills relevant to duties and responsibilities.

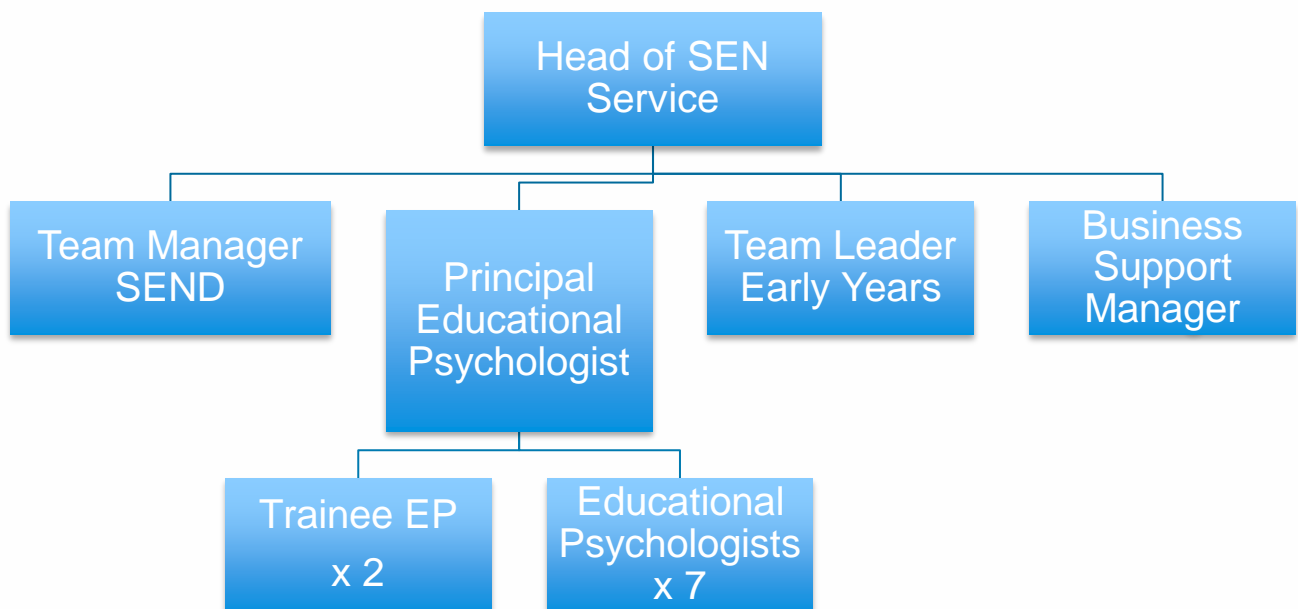
4.3. To adhere to agreed service and Local Authority policies, practices and procedures related to data protection, child protection, health and safety, diversity and equality. In relation to all above accountabilities, the post-holder will:

- respect the confidentiality of all information relating to pupils and their families;
- work collaboratively with colleagues from Children's Services, the Health Services and others;
- work with other services within Central Bedfordshire and other Authorities with a view to improving access to the curriculum and raising achievement for all pupils, particularly those at risk of under achievement such as children in public care or those from an ethnic minority;
- ensure that all support is client focussed and takes into account issues such as customer care, quality assurance and complaints procedures;
- practise and promote fair and equal treatment of staff and customers throughout the course of all duties contained within this job description.
- ensure that all work carried out within the remit of this job description is consistent with Council policies.

4.4. You will be fluent in the English Language.

In addition, the post-holder will be required to undertake such other duties as may, from time to time, be required by senior management and are considered to be compatible with professional status and conditions of service.

Organisation Chart



Person Specification

	Essential Criteria	Desirable
1. Qualifications	<p>Good honours degree in psychology or equivalent (entitled to BPS graduate registration).</p> <p>Postgraduate training in applied educational psychology.</p> <p>Health Care Professionals Council registration</p>	<p>British Psychological Society Chartered status or eligibility.</p> <p>Qualified teacher status or relevant experience of working with children/ young people.</p>
2. Relevant experience	<p>At least two years full time equivalent of working with children/ young people with a range of SEN in an educational setting.</p>	<p>Experience working in settings requiring multiprofessional links and collaboration.</p> <p>Experience of working in organisational matters at departmental or institutional level.</p> <p>Experience of policy development at school or Local Authority level.</p> <p>Experience working as a Special Educational Needs Coordinator or teaching children with Special Educational Needs.</p>
3. Skills, abilities and behaviours	<p>Knowledge of educational legislation and statutory guidance governing special educational needs.</p> <p>Working knowledge of the educational context and impact of Government initiatives.</p>	<p>Knowledge of the impact of other statutory processes on the role e.g. Children Act, Disability and Discrimination Act.</p>

	<p>Ability to apply a range of techniques grounded in relevant theories.</p> <p>Knowledge of and ability to use a range of psychological and curriculum assessment tools.</p> <p>Knowledge of and ability to use a range of research methodologies and evaluate statistical information.</p> <p>Ability to work with a range of professional, parents, carers, taking into account equality and diversity principles.</p> <p>Highly effective oral and written skills.</p>	<p>Recent involvement with research.</p> <p>Ability to address a wide range of audiences.</p>
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<p>DBS Disclosure Required (Please indicate the legal reason enabling the Council to obtain a DBS disclosure– if in doubt discuss with HR)</p>	<p>If you require advice regarding the DBS category of the position please e-mail db.admin@centralbedfordshire.gov.uk or telephone 0300 300 4734 (74734)</p> <p>— DBS Clearance not required – Post does not meet categories below</p>
	<p>Regulated Activity (CRB Regulations 2012) (Safeguarding Vulnerable Groups Act 2006, as amended by the Protection of Freedoms Act 2012) Enhanced Check – Including check against barred list</p>
	<p>‘Regulated Activity’: - Children</p> <p>— (i) Unsupervised activities: teach, train, instruct, care for or supervise children, or provide advice/guidance on well-being, or drive a vehicle only for children.</p> <p>— (ii) Work for a limited range of establishments (“specified places”), with opportunity for contact; for example, schools, children’s homes, childcare premises. Not work by supervised volunteers;</p> <p>— (iii) Relevant personal care, for example washing or dressing, or health care by or supervised by a professional;</p> <p>— (iv) Registered childminding; and foster-carers.</p>
	<p>‘Regulated Activity’: - Adults</p> <p>— (i) Providing Health Care – Any health care professional providing health care to an adult, or anyone who provides health care to an adult under the direction of supervision – refer to Safeguarding Vulnerable Groups Act 2006, as amended by Protection of Freedoms Act 2012 for further details about what is meant by health care and health care professionals</p> <p>— (ii) Providing Personal Care – Anyone who:</p> <ul style="list-style-type: none"> • provides physical assistance with eating or drinking, going to the toilet, washing or bathing, dressing, oral care or care of the skin, hair or nails because of an adult’s age, illness or disability; • prompts and then supervises an adult who, because of their age, illness or disability, cannot make the decision to eat or drink, go to the toilet, wash or bathe, get dressed or care for their mouth, skin, hair or nails without prompting or supervision; or • trains, instructs or offers advice or guidance which relates to eating or drinking, going to the toilet, washing or bathing, dressing, oral care or care of the skin, hair or nails to adults who need it because of their age, illness or disability. <p>— (iii) Providing Social Work – The provision by a social worker of social work which is required in connection with any health care or social services to an adult who is a client or potential client.</p>

	<p>== (iv) Assistance with cash, bills and/or shopping – The provision of assistance to an adult because of their age, illness or disability, if that includes managing the person’s cash, paying their bills or shopping on their behalf.</p> <p>== (v) Assistance in the conduct of a person’s own affairs – Anyone who provides various forms of assistance in the conduct of an adult’s own affairs, for example by virtue of an enduring power of attorney. – refer to refer to Safeguarding Vulnerable Groups Act 2006, as amended by Protection of Freedoms Act 2012 for further categories which are covered.</p> <p>== (vi) Conveying – A person who transports an adult because of their age, illness or disability wither to and from their place of residence and a place where they have received, or will be receiving =, health care, personal care or social care; or between places where they have received or will be receiving health care, personal care or social care. This will not include family, friends or taxi drivers.</p>
	<p>== ‘Regulated Activity’: (Working in a Fostering or Adoption Agency)</p>
	<p>== ‘Regulated Activity’ Specified Position¹: (Chief Executive or Director of Children’s Services or Adult Social Care)</p>
	<p>Other: To be checked in accordance with the Rehabilitation of Offenders Act</p>
	<p>== Delegated authority to award of public works, supply and service contracts in accord with Directive 2004/17/EC and 2004/18/EC (Standard check)</p>
	<p>== Officer empowered to execute magistrate’s warrants (Standard Check)</p>
	<p>== Solicitor or Legal Executive (Standard Check)</p>
	<p>== Chartered or Certified Accountant (Standard Check)</p>
	<p>== Other – please identify the relevant legislation</p>
BPSS required for position	<p>== Secure email account (basic disclosure) == User of system – Frameworki or Swift or Tribal or Civica OV or Profile 2000 * (basic disclosure required if NOT also in Regulated Activity) *delete those not applicable</p>
Credit/Debit card transactions processed	<p>== Payment Card Industry Data Security Standard (PCI DSS) check (Including basic disclosure plus Credit History check)</p>

¹ as identified in Safeguarding Vulnerable Groups Act 2006 as amended by the Protection of Freedoms Act 2012)

<p>Work Related Travel (Please indicate as appropriate)</p>	<ul style="list-style-type: none"> — Not required — Ability to travel around the county
<p>Health & Safety Risk Assessment (Please indicate which are applicable)</p>	<ul style="list-style-type: none"> — Manual Handling activities — Regular exposure to mental pressures and demands — Visual Display Equipment – regular use — Exposure to substances hazard to health — Exposure to infection — Risk of verbal abuse — Risk of physical assault — Working alone — Adverse environmental conditions — Use of dangerous machinery — Driving PSV/HGV vehicles