

**RIBBLE VALLEY BOROUGH COUNCIL
CHIEF EXECUTIVE'S DEPARTMENT**

PERSON SPECIFICATION

JOB TITLE: Principal Building Control Surveyor
REFERENCE NO: CE127

ATTRIBUTES	ESSENTIAL (E) / DESIRABLE (D) REQUIREMENTS
1. EXPERIENCE	
Considerable experience and extensive knowledge of Building control practice, with supporting evidence of experience of larger projects.	E
Experience and ability to deal with high workloads and competing work pressures whilst ensuring that corporate, departmental and service requirements and performance targets are achieved.	E
Experience and ability to undertake all necessary site inspections, surveys and meetings away from the office. In addition, to be able to climb ladders, work in confined spaces and capable of entering a typical site environment.	E
Comprehensive knowledge of Building Control legislation.	E
Experience of managing a Building Control section.	E
Experience of coaching, directing and assisting lower graded or less experienced members of staff.	D
Experience and ability to exercise judgement, make balanced assessments beyond that of standard technical guidance and put forward rational, evidence based recommendations.	D
Experience of effectively managing performance.	D

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1. EXPERIENCE (Continued)	
Minimum 5 years' experience.	D
2. QUALIFICATIONS	
Possess a relevant degree or equivalent along with full membership of the Chartered Association of Building Engineers (CABE), or Royal Institute of Chartered Surveyors (RICS) or other relevant professional membership.	E
3. SKILLS/KNOWLEDGE	
Able to carry out fire safety risk assessments and domestic access audits.	E
To have a proven history of Continuing Professional Development (CPD).	E
Excellent communication skills both orally and in writing.	E
A current driving licence and access to vehicle.	E
Demonstrable excellent customer care skills	D
4. PERSONAL QUALITIES	
A positive approach to work, the team and customers.	E
Ability to work with little supervision.	E
Have a commitment to valuing diversity and equality, respecting customers and colleagues in all relationships and service delivery.	E
Reasonably agile, as the site inspection aspect of the post will involve climbing ladders, working in confined spaces and work in a typical site environment.	E