

## Harlow Council Employee Profile

**Job Title:** Principal Building Control Officer

**Post Number:** PL0042

Attributes	Essential	Desirable	Method of Identification
<b>Education Qualifications</b>	Member of Royal Institution of Chartered Surveyors; Member of Association of Building Engineers.	HND in Building. Accredited Home Energy Surveyor.	Application form  Diploma
<b>Related Experience</b>	A comprehensive working knowledge and experience of Building Control.	A comprehensive working knowledge and experience of Building Industry.	References and interview
<b>Special Circumstances</b>	Site visits to construction sites. Ability to deal with dangerous and dilapidated buildings and structures both during normal working hours and out of hours call-outs. Driving license and access to a vehicle or other suitable means of transport.	Able to carry out visits to construction sites.	References and interview
<b>Special Knowledge, Training</b>	Knowledge of Building Regulations and their application.	Current working knowledge of the Building Act 1984 and associated.	References and interview
<b>Skills and Abilities</b>	Ability to communicate in writing and verbally. IT literate. The ability to make decisions on site. Ability to manage staff and budgets to maximise efficiency in dealing with Building Regulation and Covenant consent applications against statutory periods for determination.	Trained in the use of Microsoft office.	Diploma, interview and references
<b>Disposition and Attitude</b>	Ability to remain calm when working in pressured and confrontational situations Understanding of and commitment to equal opportunities.		References and interview