

JOB DESCRIPTION

READING BOROUGH COUNCIL	Directorate/Service: Waste Operations/Environment, Culture & Sport
Post Reference No: ENV0744	Location: 19 Bennet Road, Reading RG2
Job Title: Refuse Loader	Grade/Salary Range: SCP21 - SCP 25 plus contracted overtime

PURPOSE

To undertake refuse collection operations within section requirements.

DESIGNATION OF POST AND POSITION WITHIN DEPARTMENTAL STRUCTURE

Reports to Waste Services Manager & Waste Operations Supervisors.

MAIN DUTIES AND RESPONSIBILITIES

Summary of Main Duties

- 1) To undertake routine and non-routine collection of domestic and other wastes as detailed within schedule or rounds using a Refuse Collection Vehicle (RCV).
- 2) Responsible in conjunction with colleagues for ensuring that the daily Refuse Collection Schedule is completed effectively and in accordance with safe working practices.
- 3) Help identify and record details of abusers of the Domestic Refuse Service, examples of which include:
 - Trade or commercial waste disguised as domestic
 - Additional quantities of garden waste present without request for collection
 - Dangerous or special waste which requires handling carefully and noticeable to the waste authority
 - Properties with non recyclable items presented in recycling containers.
 - Hazards to staff or the RCV.
- 4) Deliver the service with a high standard of customer care resolving problems with our clients or customer when they occur wherever possible. This will involve presenting a smart appearance at all times and by wearing the council issued uniform whilst at work.
- 5) Carry out refuse collection duties safely and in accordance with laid down codes of practice and the Health and Safety at Work act.
- 6) Provide support to the chargehand driver by assisting him/her to manoeuvring the RCV through directions.
- 7) Undertake street cleaning duties when required using either manual or mechanical equipment.

Contact with Members of the Public

- 1) To provide information about Reading Borough Council Waste Services and public relations generally.
- 2) To ensure members of the public are maintained at a safe distance from the RCV and its functions.

SCOPE OF JOB (Budgetary/Resource control, Impact)

May not appoint or dismiss staff.
No budgetary control.
Health & Safety Level 1 responsibility



PERSON SPECIFICATION

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Job Title: Refuse Loader	Post Reference No: ENV0744

Qualifications/Education/Training:

Good standard of education including maths and English.
Possession of standard driving licence.
Current clean driving licence.

Experience:

- 1) Experience of heavy manual work.
- 2) Experience of complying with safe working practices.
- 3) Experience of good customer care.
- 4) Awareness of Health & Safety at Work act.

Skills and Abilities:

- 1) Able to communicate effectively.
- 2) Able to work both in a team and off own initiative.
- 3) Able to follow clear instructions and directions.
- 4) Able to participate in basic problem solving.

Specific Working Requirements:

Physically able to do the job.
When requested will be expected to work outside of contracted hours.