

Role profile

Here's more about the job!

Role/s	Housing Property Surveyor	Date Prepared	January 2019
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Your Team

The Housing Property Team are responsible for delivering core business functions to a multi-million pound Housing Service providing a systematic approach to the governance of property (maintenance, investment and health and safety) including the realisation of value from the housing property asset (whole life cycle costs).

Your Customers

- Staff within the Council
- Residents of the housing stock
- Elected Members
- Service Supply Chain

Your Role

- Accountable for the health, safety and condition of council owned dwellings by identification and analysis of defects leading to managing cost effective works to time, quality and budget.
- Accountable for the planning, preparation, procurement, delivery and management of capital works programmes to time, budget and quality from inception to completion.
- Management, administration, procurement and supervision of contractors delivering inspection, risk assessment, renovation, servicing and maintenance to council owned property.
- Take part as required in emergency planning and a standby rota.
- Carryout survey and inspection of council owned property to diagnose repair defects and order effective remedial works. Prepare strategies, reports and feasibility studies into specific related subjects.

Health and Safety

- Visual display - regular use.
- Working alone.
- Risk of verbal abuse.
- Risk of physical assault.

Work Pattern

- Standard Monday to Friday with flexibility subject to business needs.

Work Related Travel

- Regular.

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