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LION ACADEMY TRUST
SYBOURN PRIMARY SCHOOL

PERSON SPECIFICATION
POSITION TITLE: SSO

SYBOURN PRIMARY SCHOOL
GRADE: 4

| AF = Application Form | I = Interview | | T = Test |
|---|---------------|-----------|----------------------|
| | Essential | Desirable | Method of Assessment |
| Person Specification | | | |
| 1. EXPERIENCE | | | |
| 1.1 Handyman experience | ✓ | | AF/I |
| 2. SPECIAL ABILITIES/APTITUDES | | | |
| 2.1 Ability to relate well to children and adults | ✓ | | AF/I |
| 2.2 Basic knowledge of basic plumbing , electrical and decorating repair procedures | ✓ | | AF/I |
| 2.3 Ability to identify and be proactive in resolving maintenance issues | ✓ | | AF/I |
| 2.4 Basic knowledge of health and safety procedures and precautions | ✓ | | |
| 2.5 Willingness to gain awareness of COSHH regulations | ✓ | | |
| 2.6 Awareness of health and hygiene procedures | ✓ | | |
| 2.7 Knowledge of moving and handling procedures | ✓ | | |
| 2.8 Ability to be trained to operate building management system | ✓ | | |
| 2.9 Ability to work as part of a team | ✓ | | |
| 2.10 Willingness to use relevant equipment | ✓ | | |
| 2.11 Willingness to gain knowledge of cleaning procedures required to meet specified cleaning standards | ✓ | | |

| | | | |
|--|---|--|------|
| 2.12 Ability to work under pressure | ✓ | | |
| 2.13 Excellent communication skills | ✓ | | |
| 2.14 Sensitivity to individual needs and the needs of the school | ✓ | | |
| 2.15 Basic ICT skills | ✓ | | |
| 2.16 Positive “can do” attitude to problem solving | ✓ | | |
| 2.17 Willingness to work flexibly according to the needs of the school | ✓ | | |
| 3. OTHER POSITION SPECIFIC REQUIREMENTS | | | |
| 3.1 Commitment to the Trust's Equal Opportunity and Safeguarding Policies and Acceptance of their responsibility for its practical application | ✓ | | AF/I |
| 3.2 A commitment to on-going personal development and willingness to undertake appropriate training | ✓ | | |
| 3.3 Evidence of commitment to safeguarding and protecting the welfare of children | ✓ | | |
| 3.4 To understand and comply with the requirements of the Health and Safety at Work Act 1974 | ✓ | | AF/I |
| 4. EDUCATION AND TRAINING | | | |
| 4.1 Willingness to undertake induction training | ✓ | | AF/I |
| 4.2 NVQ1 OR equivalent qualification or equivalent experience or willingness to train to achieve these. | ✓ | | AF/I |
| 5. DISQUALIFYING FACTORS | | | |
| Indication of sexist, racist or anti-disability attitudes or any other attitudes inconsistent with the Trust's Equal Opportunities and Safeguarding Policies | ✓ | | AF/I |